

CITY OF MARLBOROUGH MEETING POSTING

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2024 JAN 18 AM 8:46

Meeting Name: MPS SCHOOL COMMITTEE MEETING

Date: TUESDAY, JANUARY 23, 2024

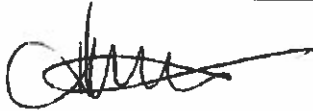
Time: 7:30 PM

Location: 17 WASHINGTON STREET, SCHOOL COMMITTEE ROOM

Agenda Items to be addressed:

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - Marlborough Education Foundation Grant Awards
4. Committee Discussion/Directives
5. Communications
6. Superintendent's Report
 - Mid-year Communication Coordinator Update
 - Report of November 2, 2023 School Committee Workshop
 - Student Data
 - Transportation
- A. Director of Finance & Operations Report
 - Food Services
 - Transportation
 - Budget
- B. Assistant Superintendent of Teaching & Learning
 - Project 351 Ambassador and Next Steps with the playbook Initiative
 - Literacy Curriculum Update
7. Acceptance of Minutes
 - A. Minutes of the December 12, 2023 School Committee Meeting
 - B. Minutes of the January 1, 2024 School Committee Meeting
 - C. Minutes of the January 9, 2024 School Committee Meeting
8. Public Comment
9. Action Items/Reports
 - A. MHS Business Professionals of America State Leadership Conference
 - B. MHS Program of Studies
 - C. FY23 Operating Budget Transfers
 - D. Additional Entitlement Funded Positions
 - E. Policy for Approval
 1. Policy 3.410 Budget Authority
 - F. Change April Meeting Date
 - G. Appointment of Director of Finance & Operations
 - H. Acceptance of Donations and Gifts
10. Reports of School Committee Sub-Committees
11. Members' Forum
12. Adjournment

Respectfully submitted,



Heidi Matthews, Secretary
Marlborough School Committee

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #3A

**For School Committee Meeting of
January 23, 2024**

SUBJECT: 2023-2024 Marlborough Educator Foundation Grant Awards

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

BACKGROUND:

Marlborough Educator Foundation solicits and awards grants to Marlborough Public Schools teachers.

STATUS:

The list of staff receiving awards will be shared during the meeting.

RECOMMENDATION:

That the School Committee congratulate the grant recipients and thank Marlborough Education Foundation for their continued support of Marlborough Public Schools.

Recommended by:

Recommended by the Superintendent:

Mary A. Murphy

SCHOOL COMMITTEE SUPERINTENDENT UPDATE

TO: MARLBOROUGH SCHOOL COMMITTEE

FROM: MARY MURPHY, SUPERINTENDENT

SUBJECT: SUPERINTENDENT'S UPDATE

DATE: 1/23/24

1. Communications Coordinator Presentation: Jillian Roberts, Communication Coordinator, will present an overview of a variety of school events that have been covered both during the school day and evening events. She will also discuss how Marlborough Public Schools is shared through social media.

2. Report on November 2, 2023, School Committee Workshop. The school committee, superintendent and Director of Finance and Operations, Tom Lafleur met for a workshop on November 2, 2023. During that meeting we discussed the current busing issues. Mr. Lafleur provided an updated bus status and the committee discussed possible responses. The superintendent shared student data including school and district attendance, school-based drop-out projections, and student MCAS data.

3. Attendance Update: I plan to provide an overview of the state-wide and district student attendance issues and some of the actions we have and will be taking to address the percentage of students that are chronically absent from school.

4. Inspiring Student Art Exhibition: On January 24th from 4-6pm Kennedy's Restaurant will be displaying over 40 prints of student artwork for the Permanent Art Collection. Kennedy's restaurant has invited teachers and building administrator to join them in a celebration of the Marlborough School artists. I would like to thank both Kennedy's Restaurant and Supervisor of Visual Arts K-12, Julie Baker for collaborating of this community showcase.

Respectfully Submitted,
Mary Murphy
Superintendent of Schools



1



2

Impressions: 12,959

Whitcomb students are in for a special treat today! 🍴 Our fantastic cafeteria staff and dedicated leadership team will be serving a scrumptious Thanksgiving Turkey Dinner during lunch. 🦃 Each lunch period will feature unique guest servers, all joining in the spirit of gratitude to show our students just how much they mean to us. 🙌 #ThanksgivingFeast #TheMarlboroughWay #Gratitude



Impressions: 10,708

Marlborough Public Schools
August 31, 2023

Make sure to tune in to WBZ / CBS News Boston at 9:00am TODAY as Jill, Caleb and Bethany will be interviewed on the Morning Mix Show for their work on the Taylor Swift Parody video! 🎥 News Link: <https://youtu.be/eMMLwNxNFJw?si=luOxPGHlcp40ooGu>



3

Impressions: 7,680

Our students, athletes, partners, coaches, volunteers, teachers, staff, and administration all played a vital role in this significant achievement. Congratulations to our student athletes and best buddies! 🏆 #TheMarlboroughWay



Impressions: 7,036



4

Impressions: 6,186

Marlborough Public Schools
 September 6, 2023

Meet the inspiring Marlborough High School alumni who are now shaping the future at Marlborough Public Schools! 🌟
 Can you recognize any familiar faces turned educators?
 #exceedingexpectations #TheMarlboroughWay
 Great idea, Chris Henry!



Impressions: 5,734

Marlborough Public Schools
 Published by Instagram • September 19, 2023

Let's give it up for our Whitcomb cheerleaders as they cheered through the rain at last night's JV Football game!
 Congratulations on the win! 🏆



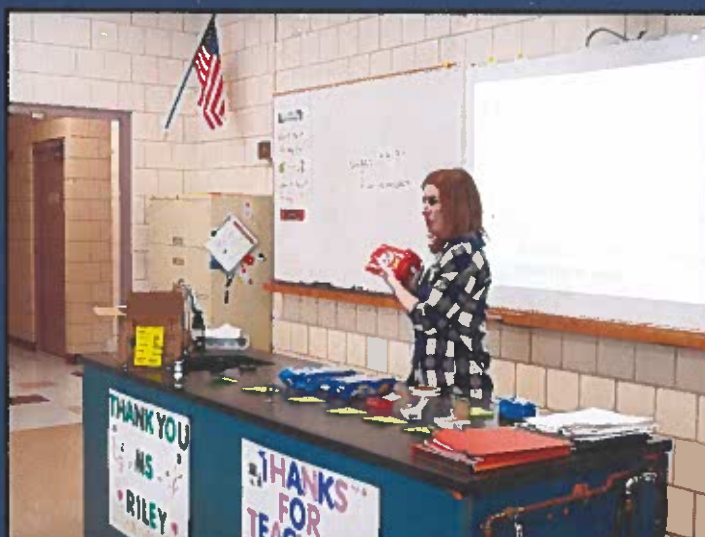
5

Instagram Reels

 ▶ 2,253	 ▶ 4,006	 ▶ 2,595	 ▶ 2,230	 ▶ 2,400	 ▶ 4,857
 ▶ 5,519	 ▶ 3,006	 ▶ 3,809	 ▶ 6,394	 ▶ 2,666	 ▶ 1,414

6

Upcoming Posts



7

Video Content Focus



From Classroom to Newroom: ELD 2 Students Present Breaking News | The...
63 views · 6 days ago



Marlborough High School's Master Chef Challenge: The Ultimate Pizza Cook-Off!
179 views · 4 weeks ago



Creative Learning in Action | Building Balloon Floats in Jaworek School's Innovation Lab
113 views · 1 month ago



Marlborough High School Reality Fair 2023
177 views · 2 months ago



The Panther's Den | Elevating Student Potential Through Practical Experience
259 views · 3 months ago



Unyielding Support: MHS Counselors Shine for Suicide Prevention Awareness
179 views · 4 months ago




Marlborough Public Schools Rocks Faculty Opening Day with a Taylor Swift-Inspired...
1.3K views · 4 months ago







An Interview with Kindergartners | Jaworek School in Marlborough
168 views · 5 months ago

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COMMUNICATIONS UPDATE





QUESTIONS?



MPS Attendance Data

JANUARY 23, 2024

1

Mass General Law Chapter 76 Compulsory Attendance

G.L. c. 76 Section 1B: Pupil absence notification program

Section 1B. The school committee of each city, town or regional school district shall have a pupil absence notification program in each of its schools. The program shall be designed to ensure that each school notifies a parent or guardian of the child's absence if the school has not received notification of the absence from the parent or guardian within 3 days of the absence.

Each school committee shall have a policy of notifying the parent or guardian of a student who has at least 5 days in which the student has missed 2 or more periods unexcused in a school year or who has missed 5 or more school days unexcused in a school year. The notification policy shall require that the school principal or headmaster, or a designee, make a reasonable effort to meet with the parent or guardian of a student who has 5 or more unexcused absences to develop action steps for student attendance. The action steps shall be developed jointly and agreed upon by the school principal or headmaster, or a designee, the student and the student's parent or guardian and with input from other relevant school personnel and officials from relevant public safety, health and human service, housing and nonprofit agencies.

2

State-wide Chronic Absenteeism by Grade Span 2019-2023

Variance across grade spans, but all well behind pre-pandemic levels

	2019 CA %	2022 CA%	2023 CA%	% Change 19-23
Elementary	10.0	25.5	20.3	+103%
Elem/MS	12.1	30.0	24.8	+105%
Middle	11.3	25.0	20.0	+77%
MS/HS	22.0	37.0	32.2	+46%
High School	23.0	35.1	29.9	+30%

3

State-wide MCAS Achievement Results for Chronically Absent Students

ELA	2023 Average Scaled Score			2023 % Meeting or Exceeding		
	Not Chronically Absent	Chronically Absent	Difference	Not Chronically Absent	Chronically Absent	Difference
Grades 3-8	496	483	-13	46	25	-21
Grade 10	508	490	-18	65	37	-28

Math	2023 Average Scaled Score			2023 % Meeting or Exceeding		
	Not Chronically Absent	Chronically Absent	Difference	Not Chronically Absent	Chronically Absent	Difference
Grades 3-8	497	482	-15	45	20	-25
Grade 10	504	487	-17	57	23	-24

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Student Attendance (2022-23)

Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.

Student Category	Attendance Rate	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)
All Student	91.0	9.3	36.1	33.2	9.7	24.1
Female	91.3	9.1	35.9	32.7	9.2	23.6
Male	90.8	9.5	36.6	33.7	10.1	24.6
Low Income	89.8	10.4	41.9	39.0	12.2	29.4
High Needs	89.0	10.2	41.9	38.2	12.9	28.5
LEP English Language Learner	89.2	10.7	44.9	42.9	13.7	32.5
Students with disabilities	89.4	11.1	42.9	39.4	14.2	30.1
African American/Black	93.4	8.8	23.9	20.9	8.7	16.4
Asian	91.5	8.8	34.9	26.1	8.5	19.6
Hispanic or Latino	90.9	10.2	40.9	38.9	11.9	28.3
Multi-race non-Hispanic or Latino	90.2	10.0	39.3	37.5	14.7	28.6
White	92.4	8.9	29.4	25.7	9.0	17.7

District Attendance Data

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FY23 Secondary Schools Comparisons

Marlborough High (170600)

171 Charles W. Whitcomb School (170600)

171 Charles W. Whitcomb School (170600)

Student Attendance (2022-23)						
Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.						
Student Category	Attendance Rate	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)
All Student	91.0	9.3	36.1	33.2	9.7	24.1
Female	91.3	9.1	35.9	32.7	9.2	23.6
Male	90.8	9.5	36.6	33.7	10.1	24.6
Low Income	89.8	10.4	41.9	39.0	12.2	29.4
High Needs	89.0	10.2	41.9	38.2	12.9	28.5
LEP English Language Learner	89.2	10.7	44.9	42.9	13.7	32.5
Students with disabilities	89.4	11.1	42.9	39.4	14.2	30.1
African American/Black	93.4	8.8	23.9	20.9	8.7	16.4
Asian	91.5	8.8	34.9	26.1	8.5	19.6
Hispanic or Latino	90.9	10.2	40.9	38.9	11.9	28.3
Multi-race non-Hispanic or Latino	90.2	10.0	39.3	37.5	14.7	28.6
White	92.4	8.9	29.4	25.7	9.0	17.7

Student Category
[Student Category Report](#)

Student Attendance (2022-23)						
Please note that the attendance data in the report below reflects attendance reported by districts from the beginning of their school years until March 1, 2023.						
Student Category	Attendance Rate	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)	Attendance Rate (Excluding Students with Disabilities)
All Student	91.0	9.3	36.1	33.2	9.7	24.1
Female	91.3	9.1	35.9	32.7	9.2	23.6
Male	90.8	9.5	36.6	33.7	10.1	24.6
Low Income	89.8	10.4	41.9	39.0	12.2	29.4
High Needs	89.0	10.2	41.9	38.2	12.9	28.5
LEP English Language Learner	89.2	10.7	44.9	42.9	13.7	32.5
Students with disabilities	89.4	11.1	42.9	39.4	14.2	30.1
African American/Black	93.4	8.8	23.9	20.9	8.7	16.4
Asian	91.5	8.8	34.9	26.1	8.5	19.6
Hispanic or Latino	90.9	10.2	40.9	38.9	11.9	28.3
Multi-race non-Hispanic or Latino	90.2	10.0	39.3	37.5	14.7	28.6
White	92.4	8.9	29.4	25.7	9.0	17.7

Student Category
[Student Category Report](#)

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FY23 Elementary School Comparison

Charles Jewett School (9170003)		Ricker (9170002)	
Student Attendance (2022-23)		Student Attendance (2022-23)	
Please note that the attendance data in the report below reflects attendance reported by (91000) both for beginning of their school years and the last day of school.		Please note that the attendance data in the report below reflects attendance reported by (91000) both for beginning of their school years and the last day of school.	
Student Attendance (2022-23)		Student Attendance (2022-23)	
Student	Attendance	Student	Attendance
5 or more at day 45	820	5 or more at day 45	892
9 or more at day 90	1152	9 or more at day 90	1152
14 or more at day 135	967	14 or more at day 135	967
18 or more at day 180	945	18 or more at day 180	945
5 or more at day 45	820	5 or more at day 45	892
9 or more at day 90	1152	9 or more at day 90	1152
14 or more at day 135	967	14 or more at day 135	967
18 or more at day 180	945	18 or more at day 180	945
5 or more at day 45	820	5 or more at day 45	892
9 or more at day 90	1152	9 or more at day 90	1152
14 or more at day 135	967	14 or more at day 135	967
18 or more at day 180	945	18 or more at day 180	945

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FY24 District Attendance Comparison

2022-2023 absences	# Students chronically absent	Enrollment at same day number	Percentage
5 or more at day 45	820	4643	17.66%
9 or more at day 90	1152	4640	24.83%
14 or more at day 135	967	4700	20.36%
18 or more at day 180	945	4759	19.86%
2023-2024 absences	# Students chronically absent	Enrollment at same day number	Percentage
5 or more at day 45	892	4590	19.43%
9 or more at day 90			
14 or more at day 135			
18 or more at day 180			

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Steps Taken/Next Steps

- School-based Attendance Teams
- Talking Points
- Re-engagement Coaches
- Vacation Attendance Academies
- District Attendance Team

SCHOOL COMMITTEE UPDATE - FINANCE & OPERATIONS

TO: MARY MURPHY, SUPERINTENDENT OF SCHOOLS
FROM: TOM LAFLEUR, DIRECTOR OF FINANCE & OPERATIONS
SUBJECT: SCHOOL COMMITTEE UPDATE
DATE: 1-16-2024

Tonight's update from Finance and Operations:

Food Services Participation:

Our foodservice program continues to see the benefits of universal school meals, with participation in school breakfast and lunch up since last year. As a reminder to the school community, the cost of all student meals is paid for by the Community Eligibility Program. No local funds are used to fund the program.

I will continue to provide the School Committee with monthly updates on school meal participation rates district-wide with the comparison to last school year. Below are the participation rates for December 2023.

December	2022	2023
Lunch Participation	72%	76%
Breakfast Participation	47%	53%

Bus Transportation:

The district continues to work with NRT regarding bus driver staffing. We currently have two remaining routes without an assigned driver. Based upon the drivers in training, we should have all routes covered shortly.

Budget Transfers:

Included in tonight's packet is a transfer to move funds from Behavior Tech Salaries to Contracted Services. The district has had difficulty filling these positions and has engaged an outside agency to provide staff. I am requesting that you approve this transfer tonight. The remaining transfer requests are considered to be housekeeping entries.

Respectfully submitted,

Tom Lafleur
Director of Finance and Operations



Marlborough Public Schools

R.J. Skaza • Assistant Superintendent of Teaching & Learning

District Education Center

25 Union Street, Marlborough, MA 01752

(508) 460-3509, ext. 13805 • rskaza@mps-edu.org

Assistant Superintendent of Teaching and Learning's Report to School Committee – Regular Session January 23rd, 2024

New Project 351 Ambassador and next steps with the Playbook Initiative:

I am excited to announce that Whitcomb School has a new Project 351 Ambassador in grade 8. Keyla Ann De Oliveira has accepted this exciting youth leadership opportunity. As I mentioned in my last School Committee report on December 12th, "Project 351 is an independent, nonprofit organization that builds a movement of youth-led service by engaging an unsung hero from each of Massachusetts' 351 cities and towns. United for a year of leadership and service, Ambassadors transform communities, elevate kindness, advance social justice, and gain the courage, compassion, and capabilities to lead change."

Keyla was recently inducted into the Project 351 organization, and she participated in her first day of service event over the MLK weekend.

The Playbook Initiative, which is an extension of Project 351, and a partnership with the Boston Celtics, is moving along swimmingly. Our two Playbook student leaders, Yanira Uribe Rosa and Nicholas Andrade, are prepared to start their first training session with 30 Whitcomb "influencers". The permission slip highlighted the purpose of participation as, "making Whitcomb the most inclusive community it can be," as we look for "a student with the potential to lead when others choose to follow." Mr. Verdone, our Playbook Initiative Lead Educator, asked students who were referred by Whitcomb teachers to "join us, The Boston Celtics, and Project 351 in this most important work, if you choose to accept this challenge!"

I will be inviting Yanira, Nicholas, Keyla, and Mr. Verdone to an upcoming School Committee meeting to share firsthand all the exciting movement that is happening with Project 351 and Playbook in Marlborough.

Literacy Curriculum Update:

I wanted to share some updates with the School Committee regarding our literacy programming in Marlborough. Recently, we sent a vision for literacy instruction (at our secondary levels) to the parent/guardian community for feedback. We have been partnering with The New Teacher Project and DESE in an effort to implement a new literacy program in grades K-10.

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Marlborough Public Schools

R.J. Skaza • Assistant Superintendent of Teaching & Learning

District Education Center

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(508) 460-3509, ext. 13805 • rskaza@mps-edu.org

I feel optimistic that the vision for literacy instruction that we have crafted will be easily transferable to the primary level, should the parent and educator community feel comfortable with its focus areas. I will share this vision for literacy with the school committee very soon.

The two research-based programs that we are using for literacy instruction in Marlborough Public Schools are IntoReading and IntoLiterature. These programs are endorsed by the Department of Education. The Houghton Mifflin Harcourt (HMH) organization curated the program using a collection of third party researchers who conducted efficacy-based studies related to the program design.

In addition to the IntoReading and IntoLiterature Tier 1 resources, we continue to use the Foundations program for phonics-based instruction in grades K-3.

We have a plan to train all new teachers in Foundations practice and we have a second visit from HMH this February focused on assisting and training our elementary educators on how to effectively implement the resource. With a shift from a balanced literacy model to structured literacy, we will need to make sure we provide ongoing PD to our educators to support this framework.

Our teachers have been doing an exceptional job navigating the challenges of implementing a new program in its first year.

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Marlborough Public Schools

School Committee
District Education Center
25 Union Street, Marlborough, MA 01752
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Call to Order

December 12, 2023

1. Chairman Vigeant called the regular meeting of the Marlborough School Committee to order at 7:30 p.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, and Assistant Superintendent of Student Services and Equity, Jody O'Brien. Student Advisory Representative Risha Khanderia was also present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Chairman Vigeant led the Pledge of Allegiance.

3. **Presentation:**

- A. **MHS Student Advisory Committee**

Atul Modur, the sophomore class representative, discussed the MCAS question on the ballot. He shared some concerns regarding this standardized tests.

Taylor Cronis, one of the freshman class representatives, spoke about the petition to remove MCAS as a graduation requirement.

Katalina Cartes Guzman, the junior class representative, shared how the MHS exterior grounds could be brightened to be more welcoming.

Tayla Stempson, one of the freshman class representatives, discussed the various opportunities in the MHS Music Department.

4. **Committee Discussion/Directives:** None.

5. **Communications:** None.

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6. Superintendent's Report:

Superintendent Murphy shared that Marlborough Athletic Director, Jeff Rudzinsky, was awarded the MSSADA District 3 Athletic Director of the Year award on December 4th.

Superintendent Murphy discussed that there will not be any delayed openings due to snow unless all routes are staffed and on regular schedules since transportation has been an ongoing challenge this year.

Superintendent Murphy thanked Mayor Vigeant for supporting MPS throughout his time in office.

A. Director of Finance & Operations Report

Superintendent Murphy shared Mr. Lafleur's report.

MPS continues to work with the MSBA to certify projected elementary enrollment. The School Committee's request for feasibility study funding is being reviewed by the City Council Finance Committee. MPS remains on track to complete all eligibility period deliverables by February 26, 2024.

An update on food services participation in the district was provided.

The district issued a Request for Bids on December 6th for a second vendor to provide four buses to supplement NRT. Bids are scheduled to open on December 21st.

B. Assistant Superintendent of Student Services & Equity

Mrs. O'Brien, the Assistant Superintendent of Student Services and Equity, provided detailed charts on the McKinney-Vento Enrollment breakdown as of December 6, 2023. These charts are in her report.

C. Assistant Superintendent of Teaching & Learning Report

Dr. Skaza, the Assistant Superintendent of Teaching and Learning, presented the field trip that he and MHS band teacher Jimmy Verdone took freshman student Yanira Uribe Rosa and sophomore Nicholas Andrade on. The four of them went to a leadership summit at the Auerbach Center in Boston on December 2nd to learn about the Playbook Initiative.

Dr. Skaza introduced Heather Russo, the Supervisor of Mathematics 6-12, to update the committee on the math courses offered in middle school and high school.

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7. Acceptance of Minutes:

A. Minutes of the November 28, 2023 School Committee Meeting

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to accept these minutes as amended.

Motion passed 7-0-0.

8. Public Comment: None.

It should be noted that members of the public may provide comment via email before the meeting to superintendent@mps-edu.org. Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

9. Action Items/Reports

A. Foster Care Transportation Reimbursement

Mrs. O'Brien requested for the School Committee to approve forwarding the MOU to the Mayor's Office to send it to City Council to give them permission for the Superintendent to sign the MOU.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Vigeant to approve this request.

Motion passed 7-0-0.

B. Acceptance of Donations and Gifts

Bright Funds. Kane Elementary School received \$475.00 from Bright Funds.

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.

Motion passed 7-0-0.

Donor's Choose. Ms. Rivera's class at Kane Elementary School received \$982.16.

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.

Motion passed 7-0-0.

School Committee
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Staples. Kane Elementary School received \$400.00 from Staples.
Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.
Motion passed 7-0-0.

Hannaford Helps Program. Hannaford Helps Program donated \$255.00 to Kane Elementary School, \$261.00 to Whitcomb Middle School, and \$261.00 to MHS.
Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve these donations.
Motion passed 7-0-0.

Global Montello Group Corp. MHS received \$375.00 from Global Montello Group Corp.
Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.
Motion passed 7-0-0.

Ohiopyle Prints, Inc. MHS received \$66.88 from Ohiopyle Prints, Inc.
Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.
Motion passed 7-0-0.

MA DESE FY24 FCo274 Grant. MPS received \$33,208.00 from this grant.
Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve this donation.
Motion passed 7-0-0.

10. Reports of School Committee Sub-Committees:

Mrs. Hennessy shared that the Policy sub-committee will hold a meeting on December 20th.

Mrs. Matthews shared that the Negotiations sub-committee was trained for IBB. Negotiations will begin in January.



Marlborough Public Schools

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11. Members' Forum:

Mrs. Ryan reminded everyone that the MHS winter concert will be held on December 14th at 7pm at Whitcomb.

Mrs. Bodin-Hettinger requested for Mr. Reyes to attend a School Committee meeting and share the civics projects his students work on throughout the year.

Mrs. Matthews has reviewed and signed the warrant.

Mrs. Matthews thanked Chairman Vigeant for his 12 years in office.

12. Adjournment:

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to adjourn at 8:36 p.m.

Motion passed 7-0-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Heidi Matthews', is written over a large, light blue, diagonal watermark that says 'DRAFT'.

Heidi Matthews
Secretary, Marlborough School Committee

HM/jm

School Committee
District Education Center
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Call to Order

January 1, 2024

1. Chairman Dumais called the organizational meeting of the Marlborough School Committee to order at 11:22 a.m. at 25 Union Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Katherine Hennessy, Daniel Caruso, Earl Geary, and Denise Ryan.

2. **Election of Officers:**

Katherine Hennessy nominated Michelle Bodin-Hettinger for Vice Chair, seconded by Chairman Dumais. Motion passed 6-0.

Katherine Hennessy nominated Heidi Matthews for Secretary, seconded by Chairman Dumais. Motion passed 6-0.

3. **Committee Member Assignments:**

Katherine Hennessy nominated Heidi Matthews as Chair of Negotiations Sub-Committee, with additional members Michelle Bodin-Hettinger and Denise Ryan, seconded by Chairman Dumais. Motion passed 6-0.

Denise Ryan nominated Katherine Hennessy for Chair of Policy Sub-Committee with additional members Daniel Caruso and Earl Geary, seconded by Chairman Dumais. Motion passed 6-0.

4. **Adjournment:**

Motion made by Katherine Hennessy, seconded by Chairman Dumais to adjourn at 11:25 a.m.

Motion passed 6-0-0.

Respectfully submitted,



Heidi Matthews
Secretary, Marlborough School Committee

hm



Marlborough Public Schools

School Committee
District Education Center
25 Union Street, Marlborough, MA 01752
(508) 460-3509

Call to Order

January 9, 2024

1. Chairman Dumais called the organizational meeting of the Marlborough School Committee to order at 11:22 a.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Katherine Hennessy, Daniel Caruso, Earl Geary, and Denise Ryan.
2. **Election of Officers:** Chairman Dumais led the Pledge of Allegiance.
3. **Presentation:** None.
4. **Committee Discussion/Directives:** None.
5. **Communications:** None.
6. **Superintendent's Report:**
Superintendent Murphy shared that the district will submit a Student Opportunity Act (SOA) plan to the School Committee for approval in March to then submit to DESE for April 1, 2024.
Superintendent Murphy will send out invitations to parents/guardians to join her and her leadership tea on February 8, 2024 for morning coffee at 10am and afternoon tea at 4pm in the Superintendent's conference room. Two areas of focus for discussions at those times will be Student Opportunity Act priority areas and feedback on current cell phone rules/procedures.
Superintendent Murphy attached a copy of the Assabet Valley Collaborative's (AVC) FY23 final audit report and community cover letter.

www.mps-edu.org

It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.

A. Assistant Superintendent of Student Services & Equity

Mrs. O'Brien, the Assistant Superintendent of Student Services and Equity, reported that DESE has been working on updating the IEP form over the past few years. The new form will be rolled out for the 2024-2025 academic year.

Mrs. O'Brien also shared that MPS has not had an active Special Education Parent Advisory Council (SEPAC) for several years due to lack of participation by parents. The district has been working with the Federation for Children organization to reactive this council.

Mr. Fletcher, the Director of Special Education, presented more on these two topics.

7. Acceptance of Minutes: None.

8. Public Comment: None.

It should be noted that members of the public may provide comment via email before the meeting to superintendent@mps-edu.org. Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

9. Action Items/Reports

A. MHS Student Council Conference Attendance Approval

Ms. Klein requested permission for the MHS Student Council to attend the MASC Annual Conference during March 6-8th in Hyannis, MA.

Motion made by Mrs. Bodin-Hettinger, seconded by Mrs. Ryan to approve this donation.

Motion passed 5-0-0.

B. Policy for First Read

1. Policy 3.410 Budget Authority (update from Adjustments and Transfers to Budget)

This policy was presented for first read.

Motion made by Mr. Caruso, seconded by Mrs. Bodin-Hettinger to accept this first read.

Motion passed 5-0-0.

School Committee
District Education Center
25 Union Street, Marlborough, MA 01752
(508) 460-3509

C. Director of Finance & Operations Interview Committee and Timeline

Superintendent Murphy shared that the Director of Finance and Operations position will be vacant as of July 1, 2024 as Mr. Lafleur will be retiring. Therefore, an interview committee and timeline needs to be discussed to work on filling this future opening.

Patty Brown shared that interviews will be held between January 16-19th. References will be checked between January 19th-22nd. At the January 23rd School Committee meeting, Superintendent Murphy will make her recommendation for the candidate to potentially be approved by the committee. Salary negotiation will be held on January 26th. This position has already been posted and she and Superintendent Murphy are currently reviewing applications.

The interview committee will consist of Patty Brown, Superintendent Murphy, Dr. Skaza, Mrs. O'Brien, 1-2 School Committee members, and Mr. Lafleur. Mr. Geary and Mrs. Bodin-Hettinger expressed their interest in being on the interview committee. The members will check with Mrs. Hennessy and Mrs. Matthews since they are absent.

D. Acceptance of Donations and Gifts

O'Connor Studios. Kane Elementary School received \$1,296.35, Richer Elementary School received \$1,291.24, Whitcomb School received \$1,367.56, and Jaworek Elementary School received \$1,844.22 from O'Connor Studios.

Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve these donations.

Motion passed 5-0-0.

Brigham Family Trust. The MHS Panther Den received \$5,063.00 from Brigham Family Trust.

Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.

Motion passed 5-0-0.

Samantha Perlman. MPS received \$400.00 from Samantha Perlman.

Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.

Motion passed 5-0-0.



Marlborough Public Schools

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Boston Scientific. MPS received \$750.00 from Boston Scientific.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.
Motion passed 5-0-0.

Marlborough Rotary Club. MPS received \$2,000.00 from Marlborough Rotary Club.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.
Motion passed 5-0-0.

Boston Scientific. MPS received \$125.00 from Boston Scientific.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.
Motion passed 5-0-0.

Hannaford Supermarkets. Richer Elementary School received \$264.00 from Hannaford Supermarkets.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve this donation.
Motion passed 5-0-0.

Box Tops for Education. Whitcomb School received \$107.50 and Kane Elementary School received \$60.30 from Box Tops for Education.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve these donations.
Motion passed 5-0-0.

O'Connor Studios. Early Childhood Center received \$716.20 and Goodnow Brothers Elementary School received \$2,049.99 from O'Connor Studios.
Motion made by Mrs. Ryan, seconded by Chairman Dumais to approve these donations.
Motion passed 5-0-0.

School Committee
District Education Center
25 Union Street, Marlborough, MA 01752
(508) 460-3509

10. Reports of School Committee Sub-Committees: None.

11. Members' Forum:

Mrs. Ryan has reviewed the warrant and signed it.

Mrs. Bodin-Hettinger shared that the Marlborough Education Foundation grants are due this Friday from teachers. She will propose moving the April 23rd, 2024 School Committee meeting to another date at the next meeting.

12. Adjournment:

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to adjourn at 8:15 p.m.

Motion passed 5-0-0.

Respectfully submitted,



Heidi Matthews
Secretary, Marlborough School Committee

HM/jm

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9A

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Business Professionals of America State Leadership Conference

Person(s) preparing Agenda Item: Jayne J. Haley

Title: Business Teacher

Listing of Attachments (supporting documentation):

Student Summary with events, Itinerary

BACKGROUND:

Marlborough High School's Business Department has been involved in BPA since 1974. Since 1975 they have participated in the State Leadership Conference.

STATUS:

This year the State Leadership Conference will be held at The Four Points by Sheraton in Norwood, MA. There will be 7 students and 2 chaperones attending. Transportation is provided by parent drop off and pick up. A summary of students, their events, and the itinerary are attached.

RECOMMENDATION:

That all Marlborough High School Business Professionals of America students who qualify for the National Leadership Conference be present to the School Committee for recognition in June.

Recommended by:



Recommended by the Superintendent:



Last Name	First Name	Individual Event	Individual Event	Judged Events
Bernardes	Luiz	(125) Payroll Accounting	(165) Personal Financial Management	(510) Small Business Team
Hobin	Ella	(125) Payroll Accounting	(100) Fundamental Accounting	
Rangel	Julia	(125) Payroll Accounting	(100) Fundamental Accounting	(510) Small Business Team
Ruiz	Andrew	(100) Fundamental Accounting	(125) Payroll Accounting	(500) Global Marketing Team-A
Sanchez	Alejandro	(100) Fundamental Accounting	(125) Payroll Accounting	(500) Global Marketing Team-B
Santos	Sandy	(100) Fundamental Accounting	(125) Payroll Accounting	(500) Global Marketing Team-B
Zepeda	Janelle	(155) Economic Research Individual	(125) Payroll Accounting	(555) Presentation Individual

BPA SLC Conference Itinerary

Monday, February 27 - Thursday, February 29, 2024

8:00 AM-8:00 PM Daily Testing - In Schools. Exact Schedule Set by Chapter Advisor(s)

Saturday, March 2, 2024

8:30 AM-9:30 AM	Registration, Luggage Storage, Breakfast
9:30 AM-10:30 AM	Opening Session
11:00 AM-3:00 PM	BPA Store Open
11:00 AM-3:00 PM	Prep Room for Judged Events
11:00 AM-3:00 PM	Open Events & Workshops
11:00 AM-4:30 PM	Judged Events
12:00 PM-2:00 PM	Lunch (when you have time)
1:00 PM-4:00 PM	Afternoon Snack
4:00 PM - 4:30 PM	Campaign Rally Setup - State Officer Candidates Only
4:30 PM - 5:30 PM	Campaign Rally/Exhibitor/Vendor
6:00 PM - 6:30 PM	Chapter Meeting & State Officer Elections
6:30 PM	Busses Begin Loading
6:30 PM - 9:30 PM	Launch Trampoline Park & Dinner
10:00 PM	Curfew
10:30 PM	Chapter Advisor Meeting

Sunday, March 3, 2024

8:00 AM-3:00 PM	Conference Headquarters Open
8:00 AM-12:00 PM	State Officer Headquarters Open
7:30 AM-11:30 AM	Morning Snack, Hotel Room Checkout & Luggage Storage
8:00 AM - 11:30 AM	Prep Room for Judged Events
8:30 AM-9:00 AM	Chapter Presidents Meeting
9:00 AM-12:00 PM	Judged Events
9:00 PM- 2:30 PM	Workshops
9:30 AM - 12:00 PM	Officer Interviews
12:00 PM - 2:00 PM	Lunch (when you have time)
1:00 PM-4:00 PM	Afternoon Snack
3:00 PM	Conference in Review, Installation of New Officers, Closing Session, Award

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9B

**For School Committee Meeting of
January 23, 2024**

SUBJECT: 2024-2025 MHS Program of Studies Changes

Person(s) preparing Agenda Item: Daniel Riley

Title: Principal

Listing of Attachments (supporting documentation):

Edits/changes to Program of Studies

BACKGROUND:

The Program of Studies is reviewed annually on what courses are to be offered for the upcoming school year at Marlborough High.

STATUS:

Principal presenting (attached .pdf file).

RECOMMENDATION:

That the School Committee accept the changes to the 2024-2025 MHS Program of Studies

Recommended by:

Recommended by the Superintendent:

Edits for 2024-2025 POS

1. Principal's Message

- No changes

2. Course Selection Information

- Minor changes to language - removed language about a signed course verification sheet

3. Early College Program

- No changes

4. EMT Program

- No changes

5. Educator Pathway Program (formerly just Early Childhood Program and now expanded)

- Updates to program description

6. Virtual High School

- No changes

7. English

- Added American Literature full year course
- Added Creative Writing elective
- Added Literature and Film elective

8. Math

- Description updates for Honors and CP Algebra 2

9. History & Social Sciences

- No changes

10. Science/Technology and Engineering

- Changed course title from Introduction to Engineering and Product Design to Introduction to 3D Printing

11. World and Classical Languages

- Added Heritage Portuguese
- Added Heritage Spanish
- Added Conversational Portuguese (Beginning)

12. Business and Information Technology

- No changes

13. Visual Arts, Media, and Textiles

- Reorganization of Video Production course sequence:
 - Description updates for Video Production I and II

- Removing Video Production III & IV
- Keeping Video Production Internship
- Adding *Superheroes on Screen*
- Adding *Anime: The Art of Japanese Animation*

14. Music

- No changes

15. Wellness

- No changes

16. English Learner Education

- Moved Heritage Portuguese to World/Classical Language section
- Moved Heritage Spanish to World/Classical Language section

17. Special Education

- Description update for STARS program title to Learning Center

18. Library Media Center

- No changes

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9C

**For School Committee Meeting of
January 23, 2024**

SUBJECT: FY24 Operating Budget Transfers

Person(s) preparing Agenda Item: Tom Lafleur

Title: Director of Finance and Operations

Listing of Attachments (supporting documentation):

Budget Transfers

BACKGROUND:

Operating budget transfers are being recommended within the FY24 operating budget.

STATUS:

The monies are being transferred for balance purposes.

RECOMMENDATION:

That the School Committee vote to approve the transfers, as recommended.

Recommended by:



Recommended by the Superintendent:



CITY OF MARLBOROUGH
BUDGET TRANSFERS -

DEPT: District

FISCAL YEAR: 2024

FROM ACCOUNT: 48022d02

TO ACCOUNT:

Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$392,903.00	- \$165,402.90	48022D02	70309	PROJECT MANAGER	\$165,402.90	48022D03	70309	PROJECT MANAGERS HR	\$227,500.00
	Reason:	New account to move HR staff from Finance account to an new HR account. Balance for Finance personnel.							
\$474,417.00	- \$434,417.00	48021D03	70406	TRANSLATIONS	\$434,417.00	48099D27	70133	INTERPRETERS	\$40,000.00
	Reason:	Move translators to newly established district payroll account. Balance to cover contractor used for translations.							
\$12,296.56	- \$140.00	28046501	70501	INSTRUCTIONAL MTLs	\$140.00	28046101	70125	STIPEND	\$12,156.56
	Reason:	Move funds within Goodnow Gift account to pay stipends from payroll account. All funds currently in Inst. Mtl's account requested by R. Skaza							
\$28,541.00	- \$28,541.00	42599E13	70203	10 Month Clerk Richer	\$28,541.00	42599E14	70203	10 Month Clerk Richer	\$416.42
	Reason:	Move funds from Richer 10 Month Clerk account with retired DESE code to account with current DESE account							
\$2,954.59	- \$2,000.00	43508M03	70413	Transportation Middle Music	\$2,000.00	43508M07	70619	Maintenance/Repair Music	- \$758.00
	Reason:	Move funds from Middle School Music transportation line to maintenance line. Requested by J. Rosenthal							
- \$630,500.90	Total				\$630,500.90	Total			

Department Head signature:

Auditor signature:

Finance Director signature:

MA

CITY OF MARLBOROUGH
BUDGET TRANSFERS -

DEPT: District Special Education

FISCAL YEAR: FY24

FROM ACCOUNT:

TO ACCOUNT:

Available
Balance

Amount

Org Code Object

Account Description:

Amount

Org Code Object

Account Description:

Available
Balance

\$91,757.62

\$45,000.00

40640P02 70122

Behavior Technician ECC

\$332,300.60

48099D03 70443

DW Sped Contracted Service

-\$309,400.93

Reason:

Unfilled budgeted positions filled by contracted services

\$137,289.65

\$100,000.00

41040E01 70122

Behavior Technician Goodnow

Reason:

Unfilled budgeted positions filled by contracted services

\$85,241.76

\$40,000.00

41540E02 70122

Behavior Technician Jaworek

Reason:

Unfilled budgeted positions filled by contracted services

\$97,464.46

\$76,000.00

43540M02 70122

Behavior Technician Whitcomb

Reason:

Unfilled budgeted positions filled by contracted services

\$71,300.60

\$71,300.60

48040D01 70120

DW Physical Therapist

Reason:

Unfilled budgeted positions filled by contracted services

\$332,300.60

Total

\$332,300.60

Total

Department Head signature:

[Signature] *July 19th* *July 19th* *11/17/24*

Auditor signature:

[Signature] *1/17/2024*

Finance Director signature:

MD

CITY OF MARLBOROUGH
BUDGET TRANSFERS -

DEPT: District Special Education

FISCAL YEAR: FY24

FROM ACCOUNT:

TO ACCOUNT:

Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
Balance									
\$68,298.85	\$35,000.00	42537E03	71 70302	Richer Sped Para	163,495.12	48099D03	70443	DW Sped Contracted Service	-\$309,400.93
	Reason:	Unfilled budgeted positions filled by contracted services							
\$68,996.51	\$35,000.00	43537M03	70302	Whitcomb Sped Para					
	Reason:	Unfilled budgeted positions filled by contracted services							
\$64,148.32	\$30,000.00	45537H04	70302	MHS Sped Para					
	Reason:	Unfilled budgeted positions filled by contracted services							
\$63,495.12	\$63,495.12	48041D02	70122	Summer Behavior Technician					
	Reason:	Unfilled summer budgeted positions filled by contracted services							
	Reason:								
	Total								
\$163,495.12									

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9D

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Additional Entitlement Funded Positions

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

BACKGROUND:

Due to the increase in enrollment, entitlement money has been allocated by DESE.

STATUS:

Due to increased enrollment, MPS is requesting the addition of a Wrap Around Service Coordinator, EL para educator, and translator. Entitlement money will fund these positions.

RECOMMENDATION:

That the School Committee vote to approve the additional positions.

Recommended by:

Recommended by the Superintendent:

A handwritten signature in blue ink that reads "Mary A. Murphy".

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9E

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Policy for Approval

Person(s) preparing Agenda Item: Katherine Hennessy

Title: Policy Subcommittee Chair

Listing of Attachments (supporting documentation):

Policy 3.410 Budget Authority (update from Adjustments and Transfers to Budget)

BACKGROUND:

The following policy was reviewed at the December 20, 2023 Policy Subcommittee meeting and brought to the full committee at the January 9, 2024 school committee meeting:

Policy 3.410 Adjustments and Transfers to Budget

STATUS:

Revisions have been made to Policy 3.410 Adjustments and Transfers to Budget. The policy name is being recommended, by the Policy Subcommittee, to be updated to Budget Authority.

RECOMMENDATION:

After review by the full committee, the recommendation is to vote to approve the updates made by the Policy Subcommittee to Policy 3.410 Budget Authority.

Recommended by:



Recommended by the Superintendent:



ADJUSTMENTS and BUDGET TRANSFER AUTHORITY S to BUDGET
(School Administration & Fiscal Management)

ADJUSTMENTS AND TRANSFERS TO BUDGET

~~1. Subsequent to full School Committee approval of a fiscal year's budget, all requests for adjustments to and/or transfers between programs will be addressed in the following manner:~~

~~A. An adjustment or transfer form will be completed by the School Business Administrator.~~

~~B. All requests for an adjustment and/or transfer will be submitted to the office of the School Business Administrator by Tuesday of the week prior to the next scheduled school committee meeting.~~

~~C. The signed request will be forwarded to the Superintendent's Office where the request will be placed on the agenda of the next School Committee meeting.~~

~~D. The signed request will be included in all School Committee members' meeting packets.~~

~~E. All adjustment and/or transfer requests will be presented to the full School Committee at the meeting immediately following.~~

~~F. Upon approval of any adjustments and/or transfers to the approved budget by a majority of the full School Committee in attendance, the form will be Returned to the School Business Administrator for delivery to the City Auditor.~~

In keeping with the need for periodic reconciliation of the District budget, the School Committee will consider requests for transfers of funds between cost centers as they are recommended by the Superintendent.

The Committee wishes to be kept abreast of the need for these adjustments so that it may act promptly and expedite financial record keeping for the school district.

All requests for transfers between cost centers, such as school or department, as established during the annual budget deliberation, must be submitted to the School Committee for approval as part of the School Business Officer's regular report at the business meetings of the School Committee. Transfers between personnel and non-personnel accounts and transfers between building accounts must be submitted to the School Committee for approval.

All funds in the general account not expended by the close of the fiscal year will be returned to the municipality.

SOURCE: MASC Updated 2022



ADJUSTMENTS and BUDGET TRANSFER AUTHORITY ~~S to BUDGET~~
(School Administration & Fiscal Management)

LEGAL REFS.: MGL [71:37](#)

DOR 94-660

CROSS REFS.: [DBG](#), Budget Adoption Procedures MASC policy

[DI](#), Fiscal Accounting and Reporting MASC policy

Legal Reference: none

Approved: 11/10/98
Revised: 12/10/02
Revised: 12/12/06
Approved: 2.25.2020

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9F

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Change Date of April Meeting

Person(s) preparing Agenda Item: Michelle Bodin-Hettinger

Title: Vice Chair

Listing of Attachments (supporting documentation):

BACKGROUND:

The second meeting of April is scheduled for April 23, 2024.

STATUS:

April 23, 2024 is the second Passover Seder. I am requesting that we move the meeting to the following Tuesday, April 30, 2024.

RECOMMENDATION:

That the School Committee vote to approve moving the April 23, 2024 scheduled school committee meeting to April 30, 2024.

Recommended by: *Michelle S. Bodin-Hettinger*

Recommended by the Superintendent: *Mary A. Murphy*

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9G

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Appointment of Director of Finance & Operations

Person(s) preparing Agenda Item: Mary Murphy

Title: Superintendent

Listing of Attachments (supporting documentation):

BACKGROUND:

Current Director of Finance & Operations, Tom Lafleur, will be retiring on June 30, 2024.

STATUS:

Interviews have been conducted to fill the position of Director of Finance & Operations, effective July 1, 2024. References for final candidate are being requested.

RECOMMENDATION:

That the School Committee vote to appoint the Director of Finance & Operations, effective July 1, 2024.

Recommended by:

Recommended by the Superintendent:

Mary A Murphy

6/2017

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
AND ACTION COMPILATION SHEET**

**Agenda Item #9H Gifts/Grants
for School Committee Meeting
of January 23, 2024**

SUBJECT: Gifts/Grants to MPS from various sources

Person(s) preparing Agenda item: Patricia Sibilio on behalf of Marlborough Public Schools Staff

Listing of Attachments: Gift/Grant forms:

Grantor/Donor	Beneficiary and Purpose	Amount/Value
1. Cocotree Kids	MPS	\$ 880.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
2. Global Alliance	Whitcomb School	\$ 500.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
3. St. Gobain Foundation	Whitcomb School-Mr. Rodriquenz engineering/technology classes	\$ 920.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
4. FY24 FC222 TAG	MPS	\$ 50,000.00
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
5.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
6.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
7.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		
8.		\$
SC VOTE: _____ item tabled _____ accept _____ decline _____ abstain		

RECOMMENDATION: That the School Committee accept these gifts and grant monies.

Recommended by the Superintendent: signature on file

Listing of votes attested to by the Chair, Mayor J. Christian Dumais, or the person acting as chair,

_____ Date January 23, 2024

(name of person if other than Mayor)

Original to Grants Manager, copy to Secretary

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9H

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Donation from Cocotree Kids

Person(s) preparing Agenda Item: Kayla Flaherty-Dawson

Title: Wraparound Services Coordinator

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

Cocotree Kids is an organization that provides new underwear for youth in need in Massachusetts. They are interested in an ongoing partnership with MPS Wraparound Services in order to meet the needs of our students. They would provide donations of new underwear on a quarterly basis with the first donation occurring in January.

STATUS:

The donations from Cocotree Kids will be used to support MPS students in need. School nurses, adjustment counselors, and wraparound coordinators will work to identify students in need and distribute items to students and families.

RECOMMENDATION:

That the School Committee accept, with gratitude, the donation from Cocotree Kids.

Recommended by:



Recommended by the Superintendent:





MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be emailed as an attachment to: psibilio@mps-edu.org and krundlett@mps-edu.org and a hard copy, with signature, sent via interoffice to Karen Rundlett, DEC

ATTACH ALL PERTINENT DOCUMENTATION check, correspondence received with gift, etc.

Person Submitting: Kayla Flaherty-Dawson

Date: 1/11/24

Position: Wraparound Services Coordinator

Building: DEC

Coordinating Principal/Director/Teacher: Lindsay Castro

Funding Source (foundation, corporation, person, etc.): Cocotree Kids

Amount of Gift:

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$ approx. \$880
1,768 pairs of new children's underwear

Description of Donated Goods:

1,768 pairs of new children's underwear, sizes 2T through 14/16.

Describe Purpose or Conditions of Gift:

The donations from Cocotree Kids will be used to support MPS students whose families are experiencing challenges such as financial difficulties or homelessness.

Describe How Gift Will be Spent:

School nurses, adjustment counselors, and wraparound coordinators will work to identify students in need and distribute items to students and families.

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

School Committee – Date of Meeting: January 23, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item #9H

**For School Committee Meeting of
January 23, 2024**

SUBJECT: Acceptance of check for \$500. from Global/Alliance Energy

Person(s) preparing Agenda Item: Angela House

Title: Principal

Listing of Attachments (supporting documentation):
check in the amount of \$500.00

BACKGROUND:

Our school was nominated and has received a grant to make difference to learning in the areas of STEM.

STATUS:

The donation will be forwarded to Karen Rundlett, to be placed in an account for use by the Whitcomb Middle School.

RECOMMENDATION:

The school committee accept with gratitude the donation of \$500. for the students of Whitcomb Middle School.

Recommended by:

Angela House

Recommended by the Superintendent:

Mary A Murphy



MPS Form GR-3 rev 10/2021
NOTIFICATION OF GIFT FORM
Marlborough Public Schools
25 Union Street Marlborough, MA 01752

Gifts received must be approved by the School Committee before funds/items will be released for use. Please refer to Agenda item submittal deadlines (on mps website, faculty/staff, doc.lib, other forms), and fill out a School Committee Agenda Item form (on mps website, faculty/staff, doc.lib, other forms). This form, as well as supporting documentation should be emailed as an attachment to: psibillo@mps-edu.org and krundlett@mps-edu.org and a hard copy, with signature, sent via interoffice to Karen Rundlett, DEC

ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Angela House

Date: January 16, 2024

Position: Pirincipal

Building: Whitcomb

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): Global/Alliance Energy

Amount of Gift: 500.

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:
check in the amount of \$500.00

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:

Monies will be spent by Whitcomb in support of students in areas of STEM

Angela House

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 23, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9H

For School Committee Meeting of

January 9, 2024

SUBJECT: Acceptance of check for \$920.00 from Saint Gobain

Person(s) preparing Agenda Item: Angela House

Title: Principal

Listing of Attachments (supporting documentation):

Gift Form

BACKGROUND:

Saint Gobain Corporation has provided a check to be used in support of the engineering and technology class of Mark Rodriquez for ongoing projects.

STATUS:

The donation will be forwarded to Karen Rundlett, to be placed in an account for use by the Whitcomb Middle School.

RECOMMENDATION:

That the school committee accept with gratitude the donation of \$920. for the students of Whitcomb Middle School.

Recommended by:

Angela House

Recommended by the Superintendent:

Mary A Murphy



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ATTACH ALL PERTINENT DOCUMENTATION *check, correspondence received with gift, etc.*

Person Submitting: Angela House

Date: January 5, 2024

Position: Principal

Building: Whitcomb

Coordinating Principal/Director/Teacher:

Funding Source (foundation, corporation, person, etc.): Saint-Gobain Foundation

Amount of Gift: \$920.00

If Donated Goods, Please Describe and assign a Monetary Value (nec. for approval by School Committee): \$

Description of Donated Goods:

Check from Saint Gobain for \$920.

Describe Purpose or Conditions of Gift:

Describe How Gift Will be Spent:

Monies will be spent by Mark Rodriquez to support ongoing engineering/technology projects

Angela House

Principal/Director's Approval

☒ Approved ☐ Disapproved

☒ Approved ☐ Disapproved

Superintendent of Schools:

Mary A Murphy

School Committee – Date of Meeting: January 23, 2024

**SCHOOL COMMITTEE
AGENDA ITEM SUMMARY
(ACTION ITEM)**

Agenda Item # 9H

**For School Committee Meeting of
January 23, 2024**

SUBJECT: FY24 Targeted Assistance Grant \$50,000.

Person(s) preparing Agenda Item: Karen Rundlett, for Dr. Robert Skaza

Title: Grants Manager

Listing of Attachments (supporting documentation):

Award Letter
Grant Budget

BACKGROUND:

The office of the Governor of Massachusetts through this funding hope to expand access to great educational opportunities in the Commonwealth for students, particularly those student groups who are historically marginalized.

STATUS:

Marlborough as been awarded \$50,000 in the form of a Targeted Assistance Grant.

RECOMMENDATION:

It is recommended that the School Committee accept the funding on behalf of the Marlborough Public Schools.

Recommended by:

Karen Rundlett

Recommended by the Superintendent:

Mary A Murphy

Budget Entry

Response to this field is only required when amending the grant

Please explain the reason for amending your grant. When making a budget change, please identify the line number and the amount changed.

Response:

Budget Information

ALLOCATION OF FUNDS

1. Administrator Salaries:	Comments	# of Staff	FTE	MTRS	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

2. Instructional/Professional Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

3. Support Staff Salaries:	Comments	# of Staff	FTE	MTRS ¹	Amount	Select a Primary Function
				<input type="checkbox"/>		
				<input type="checkbox"/>		
				<input type="checkbox"/>		
Sub-Total					\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

4. Stipends:	Comments	# of Staff	Rate	Rate Type	MTRS ¹	Amount	Select a Primary Function
Teacher/Instructional Staff Professional Days	Accelerator Academy	10	35	Hour	<input type="checkbox"/>	\$20,000	TAG (222)
Support Staff	Accelerator Academy	5	25	Hour	<input type="checkbox"/>	\$10,000	TAG (222)
Teacher/Instructional Staff Professional Days	Acceleration Network Mtgs/Summer Institute	10	35	Hour	<input type="checkbox"/>	\$5,000	TAG (222)
Administrators	Prioritization Institute	6	35	Hour	<input type="checkbox"/>	\$5,000	TAG (222)
Sub-Total						\$40,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

5. Fringe Benefits:	Comments	Amount
5-a MA Teachers' Retirement System (Federally-Funded Grants Only)		\$0
5-b Other		
Health Insurance		
Other Retirement Systems		
Federal Insurance Contributions Act (FICA)		
Other (Explain)		
Sub-Total		\$0

6. Contractual Services: Indicate the services to be provided and the rate to be paid per hour or per day.	Comments	Rate	Rate Type	Amount	Select a Primary Function

Sub-Total				\$0	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

7. Supplies and Materials: Items costing less than \$5,000 per unit or having a useful life of less than one year.	Comments	Amount	Select a Primary Function
Textbooks and Related Software/Media/Materials	Instructional Materials for Acceleration Academy	\$5,000	TAG (222)
Sub-Total		\$5,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

8. Travel: Mileage, conference registration, hotel, and meals.	Comments	Amount	Select a Primary Function
Other	Attending Acceleration Network meetings	\$5,000	TAG (222)
Sub-Total		\$5,000	

If "Other" has been selected above, you must provide details in the corresponding Comment sections.

9. Other Costs: Please indicate the amount requested in each category.	Comments	Amount	Select a Primary Function

Sub-Total

\$0

11. Equipment: List only items costing \$5,000 or more per unit.	Comments	Amount	Select a Primary Function
Instructional Equipment			
Non-Instructional Equipment			
Sub-Total		\$0	

Total Activity Funds Requested: \$50,000



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

January 16, 2024

Dear Superintendent Murphy,

Congratulations! We are pleased to notify you that Marlborough has been awarded a Targeted Assistance Grant of \$50,000 subject to state and federal appropriation.

We want to thank you for your commitment to supporting your schools that are low-performing and improving opportunities and outcomes for students, particularly those student groups who are historically marginalized. Through this funding and your continued support, we hope to expand access to great educational opportunities in the Commonwealth.

Please feel free to contact Michael Seymour (michael.j.seymour@mass.gov) at the Department of Elementary and Secondary Education if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "M. T. Healey".

GOVERNOR MAURA T. HEALEY

A handwritten signature in blue ink that reads "Kim Driscoll".

LT. GOVERNOR KIMBERLEY DRISCOLL